July 2024 Volume 4, Issue 07



Neighbors

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Gillespie Senior Residences, L.P.

FROM THE DIRECTOR'S DESK

- All overnight guests must be reported to the office. Anyone who stays more than 6 hours in a day constitutes an overnight guest. One person cannot stay for more than 14-nights within a 12-month period.
- Any complaints MUST be put in writing and sent into the office. We do NOT accept anonymous complaints.
- Please remember that all trash receptacles are to be kept in the garage at all times. They are to be taken out to the end of the drive for trash pick up but must be placed back in the garage that evening.
- If you have any questions about the rules and policies please refer back to your Resident Handbook, lease, or feel free to call the office. Any one of us would be happy to assist you.
- Respect for your neighbors will create a community to enjoy. All residents are responsible for their actions and the actions of their guests. Make sure that your guests observe the rules of safety with due regard for the welfare of other residents and to avoid damage to property and equipment.

The office will be closed on Thursday, July 4th in observation of Independence Day!

Stay Happy and Stay Safe!

Dionne Wyatt, CEO



Address:

P.O. Box 303

760 Anderson St.

Carlinville, 62626

(217) 854-5393

Fax: (217) 854-8749

Office Hours:

Monday & Tuesday

8 a.m.-4:30 p.m.

CLOSED WEDNESDAY

Thursday & Friday

8 a.m.-4:30 p.m.

EMERGENCY

NUMBER:

(217) 827-2100

EMERGENCIES

INCLUDE:

- ♦ Gas leaks
- ♦ Broken water pipes
- Exposed electrical wires
- No heat (if the outside temperature is 45-degrees or lower)
- Sewer line stoppage (not drain line)- this includes a clogged toilet
- CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

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PREVENTATIVE MAINTENANCE Inspections are scheduled for the month of July-ALL UNITS

Please make sure your unit is up to the Housekeeping Policy standards at all times.

*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.

